

National Park School District

JOB POSTING

SUBSTITUTE CUSTODIAN

JOB DETAILS:

Posted: 10/1/2024
Benefit Eligible: No
Dates: On Demand

Application Deadline: Ongoing
Job Type: Part-time
Hourly Rate: TBD

JOB REQUIREMENTS:

Candidate must have successfully completed High School, Technical School, or the equivalent. Candidate must be enthusiastic, reliable and energetic. Candidate must be able to pass a NJDOE criminal history background check, pre-employment physical and drug screening.

JOB DESCRIPTION:

- Cleaning and maintaining the interior and exterior of school grounds to ensure a clean, attractive and safe environment for students and staff.
- Knowledge of efficient custodial operations.
- Cleans and dusts classrooms, offices, library and faculty room daily; empties wastebaskets in these areas.
- Cleans corridors after each school day, and during the day when their condition requires it.
- Cleans and sanitizes bathroom fixtures and floors daily, and replenishes paper and soap supplies as needed.
- Cleans and sanitizes all drinking fountains daily.
- Cleans the staff dining area every evening.
- Shovels, plows, salts, and/or sweeps sidewalks, steps, driveways and parking areas as necessary.
- Obeys all fire/safety and environmental laws and regulations relating to school operation.
- Cleans chalkboards daily.
- Moves furniture or equipment within the building as required for various activities as directed.
- Complies with all laws and procedures for the storage and disposal of recyclables, trash, waste and debris.
- Conducts an ongoing program of general maintenance, upkeep and repair, making minor repairs and reporting major repair needs promptly.
- Cleans all windows on both the inside and outside as scheduled.
- Keeps all floors in a clean and attractive condition and in a good state of preservation.
- Ability to communicate clearly in written and verbal form with assigned personnel, teachers, and administrators.
- Performs other duties as assigned by the Principal.

Submit Resume and Letter of Interest to:
resume@npelem.com